Elyria Township
LORAIN COUNTY, OHIO

ELYRIA TOWNSHIP
Government Contact & "Who Do I Call?" Quick Reference

TOWNSHIP TRUSTEES (EMAIL ALL THREE TRUSTEES)

Rick Hutman
440-387-8059
rhutman@elyriatownship.com

EMAIL RICK

Tom Blaz
216-952-2136
tblaz@elyriatownship.com

EMAIL TOM

David Fenik
440-336-3044
dfenik@elyriatownship.com

EMAIL DAVE

COMMON REASONS TO CALL

- Township policy or procedures
- Resident concerns
- Problems crossing departments
- Township property issues
- Policy or administrative matters

EMAIL ALL TRUSTEES

Sends email to all three trustees

ZONING INSPECTOR
Ed Manuel

440-324-3664 (office)
440-864-2159 (cell)
emanuel@elyriatownship.com

COMMON REASONS TO CALL

- Zoning violations
- Junk vehicles
- Property use
- Setbacks
- Fences & pools
- Additions
- Accessory buildings
- Change of use

EMAIL ED

Sends email to Ed Manuel

ZONING SECRETARY
Beverly Sams

440-324-6288
bsams@elyriatownship.com

COMMON REASONS TO CALL

- Zoning applications
- Forms & paperwork
- Records & information
- Scheduling / hearings
- General zoning questions

EMAIL BEVERLY

Sends email to Beverly Sams

ROAD DEPARTMENT SUPERINTENDENT
Kevin Burns

440-324-3517
kburns@elyriatownship.com

COMMON REASONS TO CALL

- Township roads
- Drainage / ditches
- Brush & leaf collection
- Snow removal
- Damaged mailboxes
- Road hazards

EMAIL KEVIN

Sends email to Kevin Burns

FIRE CHIEF
Russell Scarbrough

440-324-2973
rscarbroughfd@gmail.com

COMMON REASONS TO CALL

- Fire department administration
- Fire inspections
- Fire code / life safety issues
- Alarm / sprinkler concerns
- Department operations

EMAIL CHIEF

Sends email to Chief Scarbrough

COMMERCIAL BUILDING INSPECTOR
Tom Horseman

440-396-0225
buildinginspector007@msn.com

COMMON REASONS TO CALL

- Building permits
- Plan review
- Building code issues
- Construction questions
- Occupancy / use questions

EMAIL TOM

Sends email to Tom Horseman

TOWNSHIP GENERAL INFORMATION

COMMON REASONS TO CALL

- General township information
- Department referrals
- Office hours / locations
- Meetings & agendas

Regular Elyria Township trustee meetings are held at 7:00 PM on the second Monday of each month.

FAST ROUTING GUIDE: WHO DO I CALL?

ZONING / PROPERTY USE VIOLATION
Call Ed Manuel
Junk vehicles, property use, setbacks, fences, pools, sheds/accessory structures, zoning complaints.

ZONING PAPERWORK / RECORDS
Call Beverly Sams
Applications, forms, records, hearing or scheduling questions.

ROAD / DRAINAGE PROBLEM
Call Kevin Burns
Road condition, ditch/drainage, brush, leaves, snow, mailbox damage, road hazards.

FIRE / LIFE SAFETY ISSUE
Call Chief Scarbrough / Fire Department
Fire inspections, alarm or sprinkler issues, fire code concerns, serious life safety conditions.

BUILDING CODE / CONSTRUCTION QUESTION
Call Tom Horseman
Permits, plan review, building code concerns, construction or occupancy questions.

TOWNSHIP-WIDE / POLICY ISSUE
Call the Trustees
Issues involving multiple departments, resident complaints, township property, policy or administrative issues.

EMERGENCY
Call 911
Fire, EMS, immediate life hazard, illegal burning requiring emergency response.